



The Pentecostal Assemblies of Canada

# APPLICATION FOR REINSTATEMENT OF MINISTERIAL CREDENTIALS

Dear Applicant

Thank you for applying for reinstatement of ministerial credentials with The Pentecostal Assemblies of Canada.

**Mail/Email policy:** As a credentialed member of The Pentecostal Assemblies of Canada, your name will be included on both our electronic and hard-copy mailing lists. You will receive communication from our office related to your credentials, as well as ministry information to keep you informed about the vision and mission of the Fellowship as a whole, including related departments, events and initiatives.

**Directory Listing:** The name, address, phone number, place of ministry, ministry title and credential level of all active and retired credential holders is listed in the PAOC directory. According to the PAOC Privacy Policy, the list of credential holders is issued for the use of PAOC credential holders only.

## TO AVOID DELAY PLEASE ANSWER ALL QUESTIONS

After all questions have been fully answered, this application should be returned to the **district office**. (The addresses for the district offices are listed in this application). This, and any other application forms must be completed prior to an interview being scheduled with the District Credentials Committee. The District Credentials Committee will make final recommendation on each application to the District Executive. Upon district approval, the National Credentials Committee will issue the credentials.

# PAOC DISTRICT AND BRANCH OFFICES

Please send to the attention of "Clergy Records" in the appropriate District / Branch Office below.

## BRITISH COLUMBIA & YUKON DISTRICT

20411 Douglas Crescent  
Langley, British Columbia V3A 4B6  
Phone: (604) 533-2232 Fax: (604) 533-5405  
E-mail: [info@bcyd.ca](mailto:info@bcyd.ca)

## EASTERN ONTARIO & NUNAVUT DISTRICT

Box 337; 9421 County Rd #2  
Cobourg, Ontario K9A 4K8  
Phone: (905) 373-7374 Fax: (905) 373-1911  
E-mail: [info@eod.paoc.org](mailto:info@eod.paoc.org)

## ALBERTA & NORTHWEST TERRITORIES DISTRICT

12140 - 103 Street NW  
Edmonton, Alberta T5G 2J9  
Phone: (780) 426-0018 Fax: (780) 420-1318  
E-mail: [credential@abnwt.com](mailto:credential@abnwt.com)

## QUEBEC DISTRICT

839 rue La Salle  
Longueuil QC J4K 3G6  
Phone: (450) 442-2732 Fax: (450) 442-3818  
E-mail: [info@dq.paoc.org](mailto:info@dq.paoc.org)

## SASKATCHEWAN DISTRICT

604 Webster Street  
Saskatoon, Saskatchewan S7N 3P9  
Phone: (306) 683-4646 Fax: (306) 683-3699  
E-mail: [info@paocsk.ca](mailto:info@paocsk.ca)

## MARITIME DISTRICT

Box 1184; 72 Golf Street  
Truro, Nova Scotia B2N 5H1  
Phone: (902) 895-4212 Fax: (902) 897-0705  
E-mail: [info@maritimepaoc.org](mailto:info@maritimepaoc.org)

## MANITOBA & NORTHWESTERN ONTARIO DISTRICT

187 Henlow Bay  
Winnipeg, Manitoba R3Y 1G4  
Phone: (204) 940-1000 Fax: (204) 940-1009  
E-mail: [lori@paoc.net](mailto:lori@paoc.net)

## SLAVIC CONFERENCE

118 Ninth St  
Toronto, Ontario M8W 3E4  
Phone: (905) 242-5982  
Email: [oleg.stepus@paoc.org](mailto:oleg.stepus@paoc.org)

## WESTERN ONTARIO DISTRICT

3214 South Service Road  
Burlington, Ontario L7N 3J2  
Phone: (905) 637-5566  
E-mail: [credentials@wodistrict.org](mailto:credentials@wodistrict.org)

## FINNISH CONFERENCE

2570 Bayview Avenue  
Toronto ON M2L 1B3  
Phone: (416) 222-2291

### CHECK LIST

- ☐ Application form (completed and signed)
- ☐ Police records check (including Vulnerable Sector Search) within the last year (original)
- ☐ Letter of reference requested from District Superintendent or another District Officer.
- ☐ Confirmation of Ministry Appointment form.
- ☐ Ministerial Code of Ethics (read and signed)
- ☐ Fee of \$100 (\*\*Note: \$25 is non-refundable should application be refused)
- ☐ If applicable, the Divorced and Remarried Application requested from the District Office.

# APPLICATION FOR REINSTATEMENT OF MINISTERIAL CREDENTIALS

Please **PRINT** all responses.

## 1. CREDENTIAL INFORMATION

- a) District of applicant: \_\_\_\_\_
- b) Date of application: \_\_\_\_\_
- c) Date of receiving the initial ministerial credential: \_\_\_\_\_
- d) Date of termination of the ministerial credential: \_\_\_\_\_
- e) Indicate the credential for which you are applying to be reinstated:
- ☐ Ordained    ☐ Licensed Minister    ☐ Recognition of Ministry    ☐ Ministry Related

## 2. GENERAL INFORMATION

- a) Full name (as should appear on certificate): \_\_\_\_\_  
First Initial Last
- b) Email Address: \_\_\_\_\_ Gender: ☐ F ☐ M
- c) Street Address: \_\_\_\_\_ Phone: Home ( \_\_\_\_\_ ) \_\_\_\_\_  
City: \_\_\_\_\_ Work ( \_\_\_\_\_ ) \_\_\_\_\_  
Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Cell ( \_\_\_\_\_ ) \_\_\_\_\_
- d) Birth date (M/D/Y): \_\_\_\_\_ Citizen (Country): \_\_\_\_\_  
Month Day Year
- e) Birthplace: \_\_\_\_\_ Province and Country: \_\_\_\_\_
- f) Are you legally eligible to work in Canada? ☐ Yes ☐ No

## 3. APPLICANT'S CURRENT MARITAL STATUS (Indicate all categories that apply)

- a) Applicant's Current Marital Status: Maiden/Previous Surname (if applicable): \_\_\_\_\_  
☐ Single    ☐ Married    ☐ Widow/Widower    ☐ Divorced    ☐ Remarried  
☐ Engaged - Planned wedding date: \_\_\_\_\_ Name of Fiancé(e): \_\_\_\_\_
- b) If currently married, please complete the following:  
Date of Marriage: (M/D/Y): \_\_\_\_\_ Place of Marriage: \_\_\_\_\_  
Month Day Year
- c) Are you married or engaged to someone who is divorced? ☐ Yes ☐ No
- d) If you are divorced and remarried, is your former spouse living? ☐ Yes ☐ No
- e) If you are divorced and remarried, is the former spouse of your current spouse living? ☐ Yes ☐ No

If you answered "yes" to any of the preceding three (3) questions, please be advised that a supplementary form entitled "Divorce and Remarriage Credential Application" is also required. Please contact your district office for direction.

#### 4. CURRENT SPOUSE (Indicate all categories that apply)

I, hereby, give permission for my personal information to be shared on my spouse's Ministerial Credential Application with PAOC.

Signature of Spouse: \_\_\_\_\_ Date: \_\_\_\_\_

a) Current Spouse's Full Name: \_\_\_\_\_  
First Initial Last

b) If PAOC credential holder, the credential number is: \_\_\_\_\_ Gender: ☐ F ☐ M

c) Birth date (M/D/Y): \_\_\_\_\_ Citizen (Country): \_\_\_\_\_  
Month Day Year

#### 5. HOME LIFE

a) Which of the following are a part of your personal/family life?

- ☐ Devotions/Bible reading ☐ Prayer at meals ☐ Infrequent prayer  
☐ Bedtime prayer ☐ Crisis prayer ☐ No prayer

b) Write a short statement about your views on the raising of children including their discipline:

c) If applicable, include the following information regarding your child(ren) (attach additional pages as needed):

Child's Name	Date of Birth			Male/Female
	Month	Day	Year	

#### 6. CURRENT CHURCH / MINISTRY INVOLVEMENT

a) Do you have a constitutionally qualifying appointment in ministry as outlined in By-Law 10.2? ☐ Yes ☐ No

If yes, complete section below:

i) Name of church or organization: \_\_\_\_\_

ii) What is the date of your appointment? \_\_\_\_\_

iii) What is your position? \_\_\_\_\_

☐ Full time ☐ Part time ☐ Volunteer Hours per week in ministry \_\_\_\_\_

iv) Describe your ministry role and function in your current position or provide job description:

b) What church do you currently attend?

Name: \_\_\_\_\_

Address: \_\_\_\_\_

## 7. FELLOWSHIP LOYALTIES

- a) Do you understand and agree to be abide by the provisions of the current version of the *General Constitution and By-Laws* of PAOC? ☐ Yes ☐ No
- b) Do you personally subscribe to the *Statement of Essential Truths (Article 5) and Positions and Practices (Article 6)*, as contained in the *General Constitution and By-Laws*? ☐ Yes ☐ No
- c) Do you not only believe the *Statement of Essential Truths*, but will you publicly proclaim truth in alignment with it from the pulpit? ☐ Yes ☐ No
- d) Do you agree to abide by the Ministerial Code of Ethics? ☐ Yes ☐ No
- e) Are you willing to cooperate with the financial plans of the general and district conferences and support the fellowship in all policies and purposes, personally, and in your church which require united effort for the spread of the gospel at home and overseas? ☐ Yes ☐ No
- f) Will you be faithful to the sacred trust of the ministry by diligence, by uprightness in business matters, by ministerial ethics and courtesy, by self-sacrifice, by purity, by avoiding the very appearance of evil, by cherishing the anointing of the Holy Spirit? ☐ Yes ☐ No
- g) If at any time you should adopt any views which may, in any way, be contrary to the teaching held by PAOC, before advancing the same, either privately or publicly, will you first take the matter up with your district superintendent or the district executive? ☐ Yes ☐ No
- h) If, in the event of such differing views, a satisfactory understanding cannot be reached, will you voluntarily surrender your credentials with PAOC and quietly withdraw in order to prevent divisions within the Fellowship and its churches? ☐ Yes ☐ No

## 8. PERSONAL INTEGRITY

- a) Reflecting on By-Law 10.6.2, is there anything in your past, which if made public, could negatively impact your witness and influence for Christ? ☐ Yes ☐ No
- b) Do you understand that a credential holder will be subject to discipline in the event that offenses have been committed for which criminal charges have been laid? ☐ Yes ☐ No
- c) Have you ever engaged in conduct which could result in legal charges being laid against you (e.g. child abuse)? ☐ Yes ☐ No

**9. POLICE RECORD CHECK** (*Official copy, with Vulnerable Sector Search*)

**Date Conducted** (must be within the last 12 months): \_\_\_\_\_

**10. LETTER OF REFERENCE**

<b>District Official</b>	<b>Name</b>		
	<b>Street Address</b>		
	<b>City</b>	<b>Province</b>	<b>Postal Code</b>
	<b>Phone</b>	<b>Email</b>	

<b>Former Denomination or Organization Leader</b>	<b>Name</b>		
	<b>Street Address</b>		
	<b>City</b>	<b>Province</b>	<b>Postal Code</b>
	<b>Phone</b>	<b>Email</b>	

**11. WAIVER****SPOUSAL WAIVER**

I declare that to the best of my knowledge the information provided in this application is correct and true, and further, recognizing that the information on the Credential Reference Forms remains confidential between the referee and Credentials Committee of PAOC, I, the undersigned, hereby voluntarily waive any right or privilege to inspect or challenge the content expressed by the referees whose names are provided on this *Application for Reinstatement of Ministerial Credentials*.

**Signature of Spouse** \_\_\_\_\_ **Date** \_\_\_\_\_

**APPLICANT'S WAIVER**

Recognizing that the information on Credential Reference Forms remains confidential between the referee and the Credentials Committee of PAOC, I, the undersigned, hereby voluntarily waive any right or privilege to inspect or challenge the content expressed by those whose names I provide.

I declare that to the best of my knowledge all of the foregoing information is correct and true, and further agree to abide by the commitments made in this application.

Further, I hereby give my consent to PAOC to use and retain all personal information contained in the credential application, reference letters or forms completed on my behalf, and any other information necessary to obtain credentials.

I agree that, if my application is successful, all personal information provided as part of the credential process will become part of the permanent records of PAOC (It is our practice to destroy incomplete or unsuccessful applications after two years).

I understand and agree that, if my application is successful, I will receive electronic and hard-copy communication from PAOC and my district office. In addition, credential related information will be shared between the PAOC and my district office/MG as applicable.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_



## MINISTERIAL CODE OF ETHICS

### FOR CREDENTIAL HOLDERS OF THE PENTECOSTAL ASSEMBLIES OF CANADA

#### PERSONAL STANDARD

1. The minister should be ever conscious of their high and sacred calling. (*2 Timothy 4:1-5*)
2. The minister should give diligent attention to the personal practice of biblical disciplines (*1 Timothy 6:11-12*), and to the personal development of the fruit of the Spirit. (*Gal 5:22-23*)
3. The minister should give adequate time to develop and maintain a spiritual readiness for faithfully discharging their ministerial responsibilities. (*2 Timothy 2:15*)
4. The minister should be diligent in prayer and in the reading of the Scriptures, and in personal development that would enhance effectiveness in ministry.
5. The minister should fulfill their ministerial duties using their God-given abilities and skills. (*1 Timothy 4:12-16*)
6. The minister should maintain a high moral standard in both speech and conduct. (*1 Timothy 6:1-10*)
7. The minister should strive to ever be commendable in manners and modest in appearance. (*1 Timothy 3:1-7; 4:12*)
8. The minister should always conduct financial and business transactions in a manner that is above reproach.
9. The minister should strive to give leadership in discipline and conduct in their home and manage their family with consistency. (*1 Timothy 3:8-13*)
10. The minister should adequately care for their own physical, emotional and psychological well-being.

#### PARTNERSHIP STANDARD

1. The minister is a representative of The Pentecostal Assemblies of Canada and should seek to reflect and enhance its good reputation at all times.
2. The minister should respect the offices of the fellowship's district and national leadership and seek to cooperate with district and national initiatives.
3. The minister should seek to enhance, and not disparage, the work of both their predecessors and successors.
4. The minister should seek to enhance, support and not disparage, the work of fellow staff members and colleagues.
5. The minister should endorse principally those global workers and initiatives of The Pentecostal Assemblies of Canada and, subsequently, agencies and partnerships that have been so approved.
6. The minister should steadfastly keep guard over their congregation and refrain from giving ministry privileges to any questionable persons.
7. The minister should seek to be engaged in community activities that serve to enhance their good testimony and not interfere with other essential ministerial duties. (*Acts 6:1-4*)
8. The minister should refrain from any form of interference in the affairs of another assembly.
9. The minister should actively engage in methods of evangelism and outreach that would honour the Lord and the core values of The Pentecostal Assemblies of Canada also respecting the ministry of neighbouring assembly.

#### PASTORAL STANDARD

1. The minister should accept their calling as a sacred obligation and faithfully perform those duties.
2. The minister should recognize their responsibility as a spiritual shepherd to all their flock and to those who have no shepherd. (*1 Peter 5:1-4*)
3. The minister should regard service and ministry as primary and remuneration and rewards as secondary.
4. The minister should never violate the confidence of those who seek help, except where disclosure is mandated by law.
5. The minister should seek to guard their church's good reputation in the community and its testimony to unbelievers.
6. The minister should take a leading interest in the local church property, seeing that it is kept in proper repair without creating burdensome financial obligations.
7. The minister should see that true and accurate church records are kept at all times.
8. The minister should be actively involved in mission activities, locally, nationally and internationally. (*Acts 1:8*)

*I, hereby, have read, and agree to abide by, the standards outlined in this document:*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_