Liberty Pentecostal Church is seeking one or two detail-oriented, trustworthy, and organized individuals to serve as **Bookkeeper** and/or **Church Administrator**.

The ideal candidate(s) will:

* Oversee the day-to-day financial and administrative operations of the church
* Have proven experience in bookkeeping and office administration
* Possess strong computer skills
* Demonstrate a heart for supporting the mission and ministries of the church

This role will begin as a **part-time position (three days per week)**, with the potential to transition into **full-time** as the need arises.

* **Training start date:** November 15, 2025 (or sooner)
* **Position start date:** No later than March 1, 2026

For more information or to apply, please contact us at:
 905-623-5100
 info@libertyonline.ca