



MALVERN
CHRISTIAN
ASSEMBLY

6705 Sheppard Avenue East | Scarborough, ON
(416) 284-4853 | www.mcassembly.com

Discipleship and Missions Pastor

Position Specification:

Full time

Role:

The Discipleship and Missions Pastor, under the direction of the Lead Pastor, will foster and encourage spiritual growth by providing leadership to new believers and those already growing in faith. This will also include overseeing all aspects of the church's global missions' efforts and building partnerships with global workers and missional organizations. In addition to discipleship and missions-related responsibilities, the Discipleship and Missions Pastor will also carry out general pastoral duties and support the missions values and the vision of MCA.

Responsibilities:

Discipleship

- Develop, train, coordinate, promote and oversee the shared vision and strategies of the Discipleship Ministries: Discipleship Foundations, New Believers, and Water Baptism
- Oversee & follow up with salvation responses
- Follow up with new believers, new attendees and new members to ensure that they are being incorporated into volunteer teams and small groups.
- Maintain guest follow ups

Small Groups (Life Groups)

- Develop, train, coordinate, promote and oversee the shared vision and strategies of Small Groups (Life Groups)
- Support, oversee, and be a resource to small group leaders
- Foster a strong, active, growth and recruiting focused network of small group leaders, group members, and individuals interested in becoming part of the church's small group ministry
- Encourage every church member to be part of Life Groups

Bible Study

- Coordinate weekly Bible studies and work with the Family Ministries Pastor to promote and lead Wednesday night ministries and mid-week services
- Oversee and fill in for Thursday morning Ladies Bible Study

Missions

- Work with the Lead Pastor to oversee all missions activities, including missions trips and 2 yearly missions conventions (April & October)
- Identify, evaluate, and maintain relationships with global workers and local missions partners
- Promote missions' awareness and engagement within the congregation through events, communications, and education
- Manage fundraising efforts for mission-related activities
- Plan, organize, and lead short-term mission trips internationally
- Recruit, train, and support mission trip participants

Required Skills:

- Has a proven track record of being innovative and creative
- Teachable, loyal, prepared and organized
- Strong work ethic
- Cooperative and flexible team player, able to build and maintain positive working relationships within the church, community and with global workers

Qualifications:

- Excellent leadership and communication skills
- Proven work ethic and a team player
- A BRE or certificate or diploma in Christian ministry (or on track to completion)
- Credentialed with the PAOC (or pursuing)
- Experience working with Global Workers, Missions Global (PAOC), ERDO...etc. is an asset
- Excellent interpersonal communication (verbal/written/listening) skills orientated toward serving the spiritual needs of adults in the church community and global workers

Reports to:

Lead Pastor & Associate Pastor

Remuneration:

Full-time salary with benefits. (T.B.D)

To Apply:

Please send your resume and cover letter to mdevanathan@mcassembly.com by **August 31, 2025**.